



# The Washington Post Celebrations

## Sunday in Style

Engagements, Weddings, Anniversaries

### How Do I Submit My Announcement?

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You may submit your announcement by email or fax.

Email address: [weddings@washpost.com](mailto:weddings@washpost.com)

Fax number: 1-202-728-3250

*Please include your name, mailing address, home and daytime phone numbers when you submit your announcement.*

You may write your own announcement. To help you compose your announcement, we've included a checklist at the end of this document that you might find helpful.

### How Do I Submit A Photograph?

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The easiest way is to email your photograph to [weddings@washpost.com](mailto:weddings@washpost.com)

The photograph must be a JPEG, TIF, BMP, EPS or PDF file with a resolution of at least 300 dpi.

The original photograph can range in size from wallet up to 8' x 10".

No negatives or slides are accepted.

We will try to return photographs, but we can't guarantee it.

If you are sending a photograph taken by a professional photographer, please include their name so we can include a credit line in your announcement.

### When Do I Have To Submit My Announcement?

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In order to be published in the Sunday Style and Arts section, we need to receive your announcement and photograph no later than **1:00 pm on Mondays**. We will then send you a proof of your announcement for your approval. We need to receive your approval and payment no later than 1:00 pm on Tuesdays.

### How Do I Pay For My Announcement?

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All announcements must be paid prior to deadline. We accept MasterCard, Visa and American Express.

**MEMORIES...**

Announce your Engagement, Wedding or Anniversary in The Washington Post, and receive a **keepsake plaque** of your announcement, professionally mounted and all ready to hang on your wall.

Starting at \$17.50

[weddings@washpost.com](mailto:weddings@washpost.com)  
202.334.5736  
1.877.POST.WED



## Frequently Asked Questions

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**Will The Washington Post edit my announcement?** We reserve the right to edit and format your announcement based on our established style for the Weddings and Celebration page.

**Is the bride's name always first?** Yes.

**The parents of the bride and/or groom are divorced. How are their names written?**

Ms. Martha Bowman of Vienna, Virginia and Mr. Samuel Gore of Philadelphia, Pennsylvania, are pleased to announce the engagement of their daughter.

**The parent(s) of the bride or groom are deceased. How are their names written?**

Mrs. Martha Gore is pleased to announce the engagement of her daughter Amy Grace. Amy Grace is also the daughter of the late Dr. Samuel Gore.

**Are job titles capitalized?** No, we do not capitalize job titles or education degrees.

**May I use acronyms and standard abbreviations?** The use of acronyms and abbreviations are severely limited.

**May the groom's parents place the announcement?** Yes. The bride's information is always first, so if preferred, the announcement may be constructed with the couple announcing the engagement rather than the parents.

**May the announcement be placed by other family members such as aunts, uncles, sisters or brothers?** Yes.

**What sort of information may I include in the announcement other than the standard lineage, educational and employment background?** There is a lot to choose from. Many announcements include how the couple met, proposal description, wedding dress description, members of the wedding party, reception, out-of-town or special guests, hobbies in common, volunteer projects, memberships, favorite past times, information about the children or something wonderfully unique to the couple. To help you, at the end of this document you'll find a checklist we've prepared that may help you in composing your announcement.

**Are anniversary announcements restricted to the milestone years of 25<sup>th</sup>, 50<sup>th</sup> and 60<sup>th</sup> anniversaries?** No, you may place an anniversary announcement for any year, from the 1<sup>st</sup> year on.

# The Washington Post

## Wedding Announcement Checklist

Each wedding announcement is unique and reflects the personality of the bride and groom. To help you compose your wedding announcement, below is a checklist of the types of information many couples choose to include in their announcement.

- Bride's full name
- Groom's full name
  
- Wedding date
- Wedding location including city and state
- Ceremony officiated by
  
- Mother of the bride's full name
- Father of the bride's full name
- Grandparents of the bride's full names
  
- Mother of the groom's full name
- Father of the groom's full name
- Grandparents of the groom's full names
  
- School or college from which the bride graduated or attended
- School or college from which the groom graduated or attended
  
- Bride's place of employment
- Groom's place of employment
  
- Who gave away the bride
- Full names and roles of the wedding party
- Full names and roles of special participants (e.g.: readers, musicians, etc.)
  
- Description of the bride's dress
- Description of the bride's flowers
- Description of the groom's attire
- Description of the mother of the bride's dress
- Description of the mother of the groom's dress
- Description of the attendants' dresses
- Description of the mother of the groom's dress
  
- Location of the reception
- Description of the reception
  
- City and state or country of the honeymoon
- City and state where the bride and groom will reside
  
- Charities or community organizations involved
- Details of marriage proposal
- How the couple met

